GARFIELD-PALOUSE SCHOOLS

OUR MISSION: Provide educational programs of the highest quality for all students in order to prepare them for their future.

Zane Wells-Garfield Superintendent, Middle School & Elementary Principal
Garfield School District
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November 23, 2020

Dear Garfield School Families:

This letter is to share with you information to help in your planning over the next couple of weeks as we prepare to go to a remote learning format. Garfield-Palouse Schools will be in a remote learning format for the weeks of Nov 30 – Dec 4 and Dec 7 – Dec 11 and return to in-person learning on December 14th, 2020.

**Elementary**

Garfield elementary will hold classes in a synchronous (live) format from 8:15 am to 12:00 pm daily, with additional assistance and asynchronous (on-demand) time in the afternoon from 12:00 pm to 3:30 pm. **Each elementary teacher will be contacting you with their individual schedules for their classrooms.** Students will have a Chromebook checked out to them for school use. For the younger grades, Chromebooks will have preloaded material and/or links.

November 24: Chromebooks will be checked out to each student.
- Please contact the school and schedule a time for pickup if your student is absent on the 24th.

November 30-December 4: First week of On-line instruction will begin following attached schedule.

December 7-11: Second week of On-line instruction.

December 14-18: Back to in-person instruction at the Garfield School.
Middle School

Garfield-Palouse Middle School will provide both synchronous (live) and asynchronous (on-demand) classes daily starting at 11:25 am and ending at 2:50 pm. 7th and 8th grade students who are enrolled in Study Hall will end at 3:25 pm. All students will have a Chromebook checked out to them for school. For all students asynchronous (on-demand) material/instruction will be posted on students Google Classroom. If you anticipate having difficulty attending, be sure to touch base with your teacher(s) and workout arrangements.

November 24: Chromebooks will be checked out to each student.
- Please contact the school and schedule a time for pickup if your student is absent on the 24th.

November 30-December 4: First week of On-line instruction will begin following attached schedule.

December 7-11: Second week of On-line instruction.

December 14-18: Back to in-person instruction at the Garfield School.

Each teacher will use Google Classroom as their platform and provide links and videos through this medium. Each middle school student should use their school email to access (grad year + 1st four letters of last name + 1st three letters of first name @garpal.net; example: 89wellzan@garpal.net). Invitations to join classes will be sent through this email so students can log on through Google Meets (video portion of classroom) in their classrooms.

Please do not hesitate to contact your teacher(s) or the school for assistance. For technology questions and support, please use/email helpdesk@garpal.net or contact your teacher. You may also call the school to speak with Trevor Villa on your technology needs.

Availability
Teachers are working from their classrooms and are in the building from 8:00 am to 3:30 pm. Elementary teachers are available for conference and meetings from 12:30 pm to 3:30 pm and the Middle School from 8:00 am to 11:00 am.

Special Needs
Those students receiving services for speech, occupational therapy, special ed, or other special need services will be contacted with options for services. Following the same timeframe, we may be meeting with individual students for services through Meets and/or possibly in person depending on service.
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7/8 Music will be taught on Tuesdays and Thursday from 11:25-11:55. All other MS electives will be paused until Monday, Dec. 14. Students enrolled in Study Hall will have 6th period.

8th Grade students have a 1st and 2nd period Math/Science split.

8th Grade students are re-grouped into 8A and 8B after 2nd period.

Attendance is being taken each period each day. If your student does not log into their class, you will be getting a call from the school.