Palouse Schools Reopening Plan  

Objective(s)

The goal of this plan is to provide a framework for the Palouse School District to reopen for the 2020-2021 school year; following DOH, OSPI, and CDC guidelines around the Covid-19 Pandemic. This plan is subject to change as new information is provided by these groups and situations allow. The objectives are to:

A. Provide the most effective educational opportunities for all students.
B. Have all students safely attend our schools
C. Adhere to the SEL and Academic needs of all students
D. Partner with our communities to provide sound academic services

Primary Local Health Officer:  
Troy Henderson, Whitman County Health Office

District Level Points of Contact:

Calvin Johnson (Superintendent) / cjohnson@garpal.net / (406) 781-0738  
Mike Jones (Principal / mjones@garpal.net / (509) 288-2630  
Ariel Merrell (Nurse) / palousenurse@garpal.net / (509) 878-1921

Health / Screening Plan  
(Appendix A)

Students and staff will be screened as they arrive at schools, including temperature checks and questions as to how they are feeling (Appendix B). The district will work with state and local health authorities in developing procedures to address students or staff who become ill at school, communicate with families about potential or verified exposure to COVID-19 and when to quarantine students and staff in response to a potential or verified exposure to COVID-19.

Wearing cloth face coverings may help prevent the spread of COVID-19 and is required for staff and students. See the Washington State Department of Health Guidance on Cloth Face Coverings and CDC Recommendation Regarding the Use of Cloth Face Coverings for more information. All individuals inside schools—staff, students, parents, other visitors—will be required to wear cloth
face coverings as directed by DOH and Washington Department of Labor & Industries. There are limited circumstances under which individuals unable to wear a mask for health or behavioral reasons may instead wear face shields.

Cloth facial coverings must be worn by every individual not working alone at the location unless their exposure dictates a higher level of protection under Department of Labor & Industries safety and health rules and guidance.

- Cloth face coverings should not be worn by:
  - Those with a disability that prevents them from comfortably wearing or removing a face covering.
  - Those with certain respiratory conditions or trouble breathing.
  - Those who are deaf or hard of hearing and use facial and mouth movements as part of communication.
  - Those advised by a medical, legal, or behavioral health professional that wearing a face covering may pose a risk to that person.

* A physicians note must accompany staff and/or students not wearing a mask for any of these reasons and verified by the school nurse

- Younger students should be supervised when wearing a cloth face covering
- Even when cloth face coverings are worn, continue practicing proper physical distancing.

Hygiene Practices

- Wash hands often with soap and water for at least 20 seconds.
- Try not to touch eyes, nose, and mouth with unwashed hands.
- Cover coughs or sneezes with a tissue, then throw the tissue in the trash.
  - Clean hands with soap and water or hand gel.

### Elementary

- Teacher completes log to submit to the office
- Student Wellness check including temperature
- Maintain maximum physical distance from peers whenever possible *(Social Distancing of 6 ft in the classrooms)*
- Teacher/Aid in grades PK-5 will clean desks and seats at the conclusion of the day

**Parents/Caregivers**

- Please provide a mask for your student(s)

### Secondary

- 1st period teacher logs information
- Wearing a mask is mandatory while in the building *(Students / Adults)*
- Social Distancing of 6 ft in the classrooms
- Students in 9-12 will clean desks and seats at the conclusion of each class

**Parents/Caregivers**

- Please provide a mask for your student(s)

### Teachers/Assistants

- All staff and students should be monitored for signs/symptoms of COVID-19 at the start of each day.
- Staff sign-in at the office or with supervisor
- Students are checked by teacher / aide / nurse
  - Before entering the building / 2nd Check by teacher in classroom
- Ensure classroom setup of desks provides physical distancing for students as much as possible.
- Teachers/Assistants will wear a mask at all times
- Ensure students maintain physical distance when possible.
- Eliminate shared classroom materials.
- Keep the classroom door and windows open to maximize airflow and reduce the number of touches to door handles.
- Use supplies provided to spray desks, chairs, and any common materials needed before new students transition into the room

Custodians
- Make sure teachers are provided with all supplies needed daily including disinfectant and paper towels.
- Disinfect classrooms multiple times during the day

Administration
- Ensure classroom seats are physically distanced as reasonably possible.
- Ensure classrooms are disinfected multiple times during the day
- Ensure supplies are available for custodians and teaching staff.

Covid-19 Event Response *(Appendix C)*

We are developing a process, working in conjunction with the local health authority to quickly respond to any potential outbreak and to provide a safe environment for student/staff use.

| Elementary                                                                 | Secondary                                                                 |
|                                                                           |                                                                           |
| - Student will be removed from class until they can be picked up by authorized person | - Student will be removed from class until they can be picked up by authorized person |
| - Local health authority will be notified and will advise on next steps    | - Local health authority will be notified and will advise on next steps    |
| Return                                                                    | Return                                                                    |
| - At least 3 days (72 hrs) have passed since recovery; AND                 | - At least 3 days (72 hrs) have passed since recovery; AND                 |
| - At least 10 days have passed since signs first showed.                  | - At least 10 days have passed since signs first showed.                  |
| OR                                                                        | OR                                                                        |
| - It has been at least 3 days (72 hrs) since recovery AND a healthcare provider has certified that the student does not have suspected or confirmed Covid-19 | - It has been at least 3 days (72 hrs) since recovery AND a healthcare provider has certified that the student does not have suspected or confirmed Covid-19 |
| - School Nurse/Health has confirmed documentation                        | - School Nurse/Health has confirmed documentation                        |
School Plan

The document we are now presenting includes some actions and prescriptions that are fairly certain or essential given our current state of knowledge and direction from OSPI and the DOH. In addition, this document will remain fluid and will change as evidence, expertise, and data demand. This Return to School document is the first iteration of what will be a frequently changing work in progress over the next couple of months and throughout the next year. Regulatory agencies at the federal, state, and local levels are adapting and modifying rules and guidance on an ongoing basis and may change our direction.

Drop-off and Pick-up

<table>
<thead>
<tr>
<th>Drop-off</th>
<th>Pick-up</th>
</tr>
</thead>
<tbody>
<tr>
<td>• 8:00 am Doors unlocked</td>
<td>• 3:10 Parents wait outside of building</td>
</tr>
<tr>
<td>• Elementary / Main Entrances are only ones open, all other doors are locked</td>
<td>• Elementary outside of individual Classroom</td>
</tr>
</tbody>
</table>

Parents/Caregivers

- Limit visits to school as much as possible
- Follow posted guidelines and read all signage whenever entering the building.
- Wear a mask when entering/in the building.

Students

- Wear a cloth mask when entering, exiting, or moving around the building.
- Use Sanitizing station upon entering building;
- Report directly to your assigned classroom / area upon arrival to school.
- Maintain maximum physical distance from peers whenever possible in hallways, common areas, offices, etc

Teachers/Assistants

- Supervise hallways and common areas to ensure students are reporting to assigned class and not congregating in hallways or common areas.

Custodians

- Ensure designated doors are open at arrival and dismissal.
- Ensure designated doors are locked after arrival and dismissal.

Administration

- Ensure adequate supervision is available on bus lots, in parking lots, and in common areas of the building.
- Ensure designated doors are open at arrival and dismissal.
- Ensure designated doors are locked after arrival and dismissal.
- Eliminate parent and community volunteers to ensure safety and health of students and staff.
- Implement staggered dismissal times if necessary to maximize physical distancing and student safety.

**Meals / Lunch / Snack**

Limit gatherings and potential mixing of classes or groups in the cafeteria or other communal spaces. Students will take their meals outside or eat in the classroom. Meals will be delivered to classes, or through grab-and-go services.

<table>
<thead>
<tr>
<th>Elementary</th>
<th>Secondary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Breakfast</strong></td>
<td><strong>Breakfast</strong></td>
</tr>
<tr>
<td>• “Grab and Go”</td>
<td>• “Grab and Go”</td>
</tr>
<tr>
<td>• Eat in Classroom or outside</td>
<td>• Eat in classrooms or outside</td>
</tr>
<tr>
<td><strong>Lunch</strong></td>
<td><strong>Lunch</strong></td>
</tr>
<tr>
<td>Delivered to classrooms</td>
<td>By Class <em>(9th, 10th, 11th, 12th grade)</em></td>
</tr>
<tr>
<td>• Eat in Classroom or outside</td>
<td>• Eat in classrooms or outside</td>
</tr>
<tr>
<td>• Individually plate food for each student</td>
<td>• Hot lunch in cafeteria or outside</td>
</tr>
<tr>
<td><strong>No “open” services <em>(Salad Bar, Condiment Bar, Communal grab areas)</em></strong></td>
<td>• Social Distancing appropriately (6 ft spacing)</td>
</tr>
<tr>
<td></td>
<td>• Individually plate food for each student</td>
</tr>
<tr>
<td></td>
<td><strong>No “open” services <em>(Salad Bar, Condiment Bar, Communal grab areas)</em></strong></td>
</tr>
<tr>
<td></td>
<td>Rotating Schedule</td>
</tr>
</tbody>
</table>

**Teachers/Assistants**
- Supervise designated eating areas to ensure students are properly physically distanced.
- Monitor bathroom use during lunch time.

**Cafeteria Staff**
- Wear masks while serving food.
- Clean and disinfect serving areas, table tops, and seats between lunches.
- Serve all food to students. *(Students will not self-serve items as they have in the past.)*

**Administration**
- Ensure proper signage is installed in designated eating areas.
- Implement staggered dismissal times if necessary to maximize physical distancing and student safety.
Instruction

Palouse Schools goal is to offer face-to-face instruction for the 2020-2021 school year. Staff will include online/distant learning components as part of their overall curriculum to help in the event school is delayed, postponed or cancelled at any point during the year.

<table>
<thead>
<tr>
<th></th>
<th>Elementary</th>
<th>Secondary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Platform(s)</td>
<td>In person / Google Classroom, Dojo, Loom / Google Meets</td>
<td>In Person / Google Classroom</td>
</tr>
<tr>
<td></td>
<td>• Grade appropriate software - Edgenuity</td>
<td>• Loom / Google Meets</td>
</tr>
<tr>
<td></td>
<td>• Connect Ed</td>
<td>• Flipgrid</td>
</tr>
<tr>
<td></td>
<td>• Think Central</td>
<td>• Textbook software</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Other</td>
</tr>
<tr>
<td>Attendance</td>
<td>Attendance Monitored Daily using Screening Log (Appendix A) * online: Scheduled Meetings/Class</td>
<td>Attendance Monitored Daily using Skyward/Screening Log (Appendix A) * online: Scheduled Meetings/Class / Daily class question (Classroom)</td>
</tr>
<tr>
<td>Standards</td>
<td>Adhere to Grade Level Standards for:</td>
<td>Content standards established by OSPI (<a href="https://www.k12.wa.us/student-success/learning-standards-instructional-materials">https://www.k12.wa.us/student-success/learning-standards-instructional-materials</a>)</td>
</tr>
<tr>
<td></td>
<td>• ELA</td>
<td>Graduation Requirements adjust to 28 Required credits (Waive 2)</td>
</tr>
<tr>
<td></td>
<td>• Math</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Science</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Social Studies</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• PE / Electives?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Achieve the Core: <a href="https://www.k12.wa.us/student-success/learning-standards-instructional-materials">Achievethecore.org</a></td>
<td></td>
</tr>
<tr>
<td>Grading</td>
<td>0-4 Grading</td>
<td>A - F Grading</td>
</tr>
<tr>
<td>Incompletes</td>
<td>NA</td>
<td>Students with incompletes are assigned to Support lab with instructor until class has been completed</td>
</tr>
<tr>
<td>Parent</td>
<td>Platform / Software Training</td>
<td>Platform / Software Training</td>
</tr>
</tbody>
</table>

Distance Learning Model

The following information will guide parents and students in our online instruction model. Our intention is to provide Distance/On-Line learning to start the Fall of 2020, with the goal of returning to the classroom as soon as we are informed that it is safe to do so. The following list will guide our Distance Learning Model:

**Fall 2020 distance learning goals & expectations:**

- Daily synchronous (live) learning experiences
- Daily asynchronous (recorded) learning experiences
- Specific schedules for students/families adjusting to family need & access capabilities
- Consistent use of learning platforms: (Google Classroom)
- Set times for intervention support, teacher hours and office hours
- One on One Devices – each student will be provided a Chromebook
- Daily attendance will be taken
- Teachers will receive professional development in distance learning
- Distance Learning training support for students and families

*PreSchool Start Date moved from September 14 to September 28, 2020*

**Our Goal is to return to in person school as soon as the situation safely allows.**

<table>
<thead>
<tr>
<th><strong>Elementary</strong></th>
<th><strong>Secondary</strong></th>
</tr>
</thead>
</table>
| PK Start Date moved to Sept 28, 2020 | 9 - 12; Google Classroom  
  - Students are assigned Chromebooks |
| K-2 Edgenuity *(online curriculum)* | Scheduled Class sessions via Google Meets  
  - Attendance taken / Required |
| K - 5; Google Classroom | Online video content for “on-demand” learning opportunity *(Loom, Edgenuity)*  
  - “Live” video / in-class instruction  
  - Scheduled meeting times |
|  | Standardize staff technology *(Computer with camera / headset with microphone)*  
  - Staff, maintain normal hours *(8:00 am - 3:00 pm)*  
  - Weeknight meetings |
| Staff, maintain normal hours *(8:00 am - 3:30 pm)*  
  - Weeknight meetings | Staff, maintain normal hours *(8:00 am - 3:00 pm)*  
  - Special Ed / 504; Under Direction of Special Education Staff, may receive on campus as needed  
  - Utilize staff for 1:1 and check in |
| Special Ed / 504; Under Direction of Special Education Staff, may receive on campus as needed  
  - Utilize staff for 1:1 and check in |  
  |

**Staff**

A) Follow Best Practices for Teaching Online  
  a. [www.FacultyFocus.com](http://www.FacultyFocus.com)  
    10 Principles of Effective Online Teaching: Best Practices in Distance Education

B) Marzano Best Practices in Online Learning  
  a. [blog.edmentum.com/marzano-best-practices-online-learning](http://blog.edmentum.com/marzano-best-practices-online-learning)

C) Making the Move to K-12 Online Teaching: Research-Based Strategies and Practices *(2nd Edition)*

**Focus on Key Principles of Online Instruction**

A) Presence  
  B) Management  
  C) Routine  
  D) Alternative Plan  
  E) Respond / Availability  
  F) Think Before you Write  
  G) Maintain Forward Progress  
  H) Safe / Secure  
  I) Quality  
  J) Connection / Software
**Before School Starts!**

Online / Virtual Open House and Orientation
- Elementary *(single family by apt)*
  - Receive hardcopy and online resources
- Course Descriptions / Expectations
- Online / Brick & Mortar format
- Walk through of Google Classroom and materials
  - Supply log-ins and material
  - G-Suite / email
- Contact information / Availability
  - Expectations for contact *(Timely response)*
  - Grading
    - Weekly grade update *(Skyward; Monday to Monday)*
    - Standard Scale(s)

**Delivery (All Staff)**

Hours: 8 am – 3:30 pm
- Modified Schedules
Platform: Google Classroom
Instruction: *Live (5 days a week); On demand (Classroom)*
Materials: Classroom specific, stay home *(limit as much as Possible transfer of materials)*
Embedded Material: PDF, Google Suite / Drive
  - Use Docs, Sheets, etc
  - PDF of copied Classroom, Mail, Phone (log)material
  - Raz Kids / Epic (Elem)
Video Support: Screencastify / Loom; Saved Classroom
Communication: Student/Parent Email; Dojo (Elem); student email (HS)
Contact: Daily Meets
Attendance: Skyward attendance taken daily

---

**Elementary**

Areas of Study: *Reading, Writing, Math, Science, Social Studies*
- Edgenuity, Wonders, Go Math
- Address SEL through Meets and time / Groups

Time: Daily instruction; Time TBD
- 1-2 nights weekly (6 pm – 7 pm)
  - Time adjustment on days for night visits (eg: 1-2 prep and contact time, leave early)

On demand: Posted by 3 pm

Weekly Schedule posted Fridays
**High School**

* Time: Daily instruction (condensed schedule)

* Labs – In person with scheduled time (6-8 student max; When allowed/safe return)

* Attendance required

* On demand posted by 3 pm

* Courses may change to accommodate online format

** Times are examples and may be adjusted prior to the start of school

* Staff/student assignments
  - Split students to monitor and follow up with contact on progress in all courses and SEL
  - Additional parent support / contact

<table>
<thead>
<tr>
<th>Freshman</th>
<th>Sophomore</th>
<th>Junior</th>
<th>Senior</th>
<th>Incompletes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Akin</td>
<td>Mr. Landle</td>
<td>Mr. Thompson</td>
<td>Mrs. Sawyer</td>
<td>Mr. Parrish</td>
</tr>
<tr>
<td>Mrs. Wilson</td>
<td>Mr. Bustamante</td>
<td>Mr. Gehring</td>
<td>Mrs. Mylett</td>
<td>Mr. Zook</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mr. Bruno</td>
</tr>
</tbody>
</table>

**Classroom / Hallway / Common Areas**

**Hallways, Lockers and Common Areas**

Parents/Caregivers
- Recommend providing your student with a clear water bottle daily to limit the use of water fountains.
- Provide your student(s) with the appropriate face covering.

Students
- Report immediately to your designated area upon arrival to school.
- Follow all signage in the hallways and common areas.

Elementary School
- Shared Hands-On Teaching Materials
  - Clean and sanitize hands-on materials often and after each use.
  - Limit shared teaching materials to those you can easily clean and sanitize or disinfect.
  - Children’s books and other paper-based materials are not high risk for spreading the virus.

High School
- No Lockers will be Assigned this year
- Texts /Shared materials will be limited to (PDF or assigned individual texts)
- Locker Rooms will NOT be used to begin the year
Teachers/Assistants
- Supervise hallways and common areas to ensure students are reporting to class and not congregating in hallways or common areas.

Custodians
- Disinfect common areas, this includes but is not limited to door handles, handrails, toilets, stalls, and sinks.

Administration
- Ensure proper signage is installed in hallways and common areas.
- Ensure supplies are available for custodians.

### Restrooms

Students
- Follow all signage in the hallways, common areas and restrooms.
- Do not congregate in the restroom.

Teachers/Assistants
- Assist in supervision of restrooms, hallways, and common areas between classes.

Custodians
- Disinfect restrooms, this includes but is not limited to door handles, toilets, stalls, and sinks.

Administration
- Ensure supplies are available for custodians.
- Implement measures such as closing sinks or urinals when necessary to allow for appropriate physical distancing.

### Professional Development / Training

- Safeschools training on Covid to go along with blood born pathogen and other training
- SEL Training/monitoring for staff and students
- PD around distant learning

### Co-curricular & Extra-curricular Activities / Field Trips & Assemblies

Every effort will be made to preserve the co-curricular and extra-curricular programming that sets Palouse Schools apart and which many in our community deeply care for. These activities, which include the performing arts, school clubs/activities, and athletics, are also subject to public health requirements for physical distancing and cloth face coverings. Further guidance from OSPI, DOH, and Washington Interscholastic Athletics & Activities (WIAA) is forthcoming and will be incorporated into the overall school plan as we get additional information.

Palouse Schools feels that field trips, assemblies, and other activities are essential to the learning process. Based on State and Local guidance however, in-person activities and events such as field
trips, student assemblies, special performances, school-wide parent meetings, or spirit nights will be suspended until the guidance changes and this information will be incorporated into the overall school plan as we get additional information.

Resources
- Considerations For Schools (CDC)
- Reopening Washington Schools 2020: District Planning Guide (OSPI)
- District Reopening Plan(s): Chewelah, Richland, Clarkston, etc.
## Health and Safety Requirements

<table>
<thead>
<tr>
<th>Cloth Face Coverings</th>
<th>Health Screening</th>
<th>Stay Home if Sick or Exposed to COVID-19</th>
<th>Physical Distancing</th>
</tr>
</thead>
<tbody>
<tr>
<td>All staff, students, volunteers, or guests must wear cloth face coverings at school. Some people cannot wear face coverings due to medical conditions, or other needs.</td>
<td>All staff and students will be checked for signs of illness at entry each day. People who do not pass the health screening will be sent home.</td>
<td>Students, staff, vendors, parents and guardians will be asked to stay home if they have symptoms of COVID-19 or been in close contact with someone with COVID-19 in the past 14 days.</td>
<td>As much as possible students and staff will maintain a six foot distance between people. Elementary and middle school students will be in cohorts with limited movement between spaces for students.</td>
</tr>
</tbody>
</table>

### Hygiene Practices

Students and adults will wash hands when they arrive at school, before meals or snacks, after outside time, after going to the bathroom, after nose blowing or sneezing, and before leaving to go home. If soap and water are not readily available alcohol-based hand gel with at least 60 percent alcohol will be used.

### Cleaning and Disinfecting

Increased cleaning, sanitizing, and disinfecting of school buildings following [CDC guidelines](https://www.cdc.gov). If groups of students are moving from one area to another in shifts, cleaning will happen before the new group enters the area.

### Separate those with Symptoms

If someone develops symptoms while at school they will be separated from others, asked to keep a mask on, and sent home. Communication plan in place that includes staff, families, and the local health jurisdiction.

### Ventilation and Outdoors

Ventilation including windows, fans, and HVAC settings will be used to maximize the amount of outdoor air entering program areas. Outdoor learning and activities will be encouraged as possible.
# STAFF COVID-19 SYMPTOM CHECK LOG

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Signs or Symptoms IF Covid-19 (Shortness of Breath, Cough, Sore Throat, Fever)</th>
<th>Contact with Covid-19 Positive Person (Circle One)</th>
<th>Temp</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

# PK – 2ND GRADE COVID-19 SYMPTOM CHECK LOG

Teacher Signature: ____________________________ Date: ________________

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Signs or Symptoms IF Covid-19 (Shortness of Breath, Cough, Sore Throat, Fever)</th>
<th>Contact with Covid-19 Positive Person (Circle One)</th>
<th>Temp</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Date</td>
<td>Signs or Symptoms IF Covid-19 (Shortness of Breath, Cough, Sore Throat, Fever)</td>
<td>Contact with Covid-19 Positive Person (Circle One)</td>
<td>Temp</td>
<td>Notes</td>
</tr>
<tr>
<td>------</td>
<td>------</td>
<td>--------------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>------</td>
<td>-------</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Teacher Signature: ______________________________________
Date: ____________________
Appendix C

Returning to School After Having Suspected Signs of COVID-19

A staff member or student who had signs of suspected or confirmed COVID-19 can return to the program when:

• At least three days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath; AND
• At least 10 days have passed since signs first showed up. OR
• It has been at least three days (72 hours) since recovery AND a health care provider has certified that the student does not have suspected or confirmed COVID-19.

If a person believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after the last day they were in close contact with the person sick with COVID-19. They should not go to work, child care, school, or public places for 14 days.

When Someone Develops COVID-19 Symptoms at School

If a student or staff member develops signs of COVID-19 at school, they will be, separated away from others, with supervision at a distance of six feet, until the sick person can leave. While waiting to leave school, the individual with symptoms should wear a cloth face covering or mask if tolerated. The area where the symptomatic person waited will be aired out, cleaned and disinfected after they leave.

Each school will have a designated area where sick students can be separated until they can be picked up by an authorized person.

The person with symptoms should follow DOH guidance for what to do if you have symptoms for COVID-19 and have not been around anyone who has been diagnosed with COVID-19. If a student or staff member is diagnosed with COVID-19, their family should notify the school.

The local health authority will advise the district on next steps, and it is likely that many of the other students or staff who were in close contact with the infected individual will need to self-quarantine for 14 days.