Dear Parent / Guardians:

The end of the 2019-2020 school year is quickly approaching and this letter is meant to outline the remaining two weeks of the school year.

The official last day of school is Friday, June 19th, 2020. For both High School and Elementary students, make up, finals, and all course work should be turned in by June 12, 2020 unless you have made different arrangements with your teacher.

**Palouse Elementary School:**
All student work is due Friday, June 12.

**Report Card:** We will not be doing traditional report cards to finish this year. Your child’s teacher will be sending out a progress report for your student. All students will move to the next grade unless agreed upon by the parent/guardian and the teacher. If you have questions or would like to visit about retaining your student, please contact your teacher.

**Material Return:** Please return chromebooks (if checked out) and any other materials to the school by June 12 unless you have made other arrangements with your teacher. Library books, classroom texts and other materials should be returned as well. If your student has items still at school, please contact the office and make an appointment to come in and pick up your son/daughter’s things.

**GarPal High School:**
All student work will be due Friday, June 12.

**Classes:** There will be no new assignments given the week of June 8-12, this week will be used to finish courses. All coursework, including finals, should be submitted June 12 unless other arrangements have been made.

**Grades:** High School teachers will leave their google classroom’s open over the Summer. Students receiving an Incomplete (I) in a subject can earn a passing grade over the summer by completing their missing work by August 17, 2020. We will re-calculate all Incomplete (I) grades at the beginning of the 2020-2021 school year to reflect work done over the summer. Students who still have not completed coursework will be assigned to a support lab class in the fall. *This is a non-credit class used for 4th quarter make-up.*
**Material:** Each High School student has been checked out a chromebook from the school, please return it to the school the week of June 15-19. If your student has materials in their lockers (hallway and/or locker room) please make arrangements to come in and clean out your material and return school books (classroom, library, etc).

Lastly, I would like to thank you for your continued support during this difficult time. The communities of Garfield and Palouse have always valued our schools and that commitment to our schools and staff has certainly been on display these past few months. We continue to get guidance from OSPI and the Dept of Health, we will update you as we receive information. Thank you for all your support and patience as we navigate through this time.

If you have any questions please call the Palouse School at 509-878-1921

Sincerely,

Mike Jones
Principal
Palouse Schools